Sample Cleaning Co.

1400 Industrial Pkwy
Springfield, TN 37172
(615) 555-0142
office@samplecleaning.example
samplecleaning.example
License Insured (sample)

Timecard

Tasha Cole · Week of Nov 22, 2026 to Nov 28, 2026 · Not submitted

Day by day

Day	Job	Start	Stop	Type	Hours	Overtime
Sun Nov 22	No time					
Mon Nov 23	No time					
Tue Nov 24	No time					
Wed Nov 25	J-0022 Summit Law Group	5:00 PM	5:45 PM	Travel	0.75	
	J-0022 Summit Law Group	5:45 PM	12:30 AM	Work	6.75	
Thu Nov 26	J-0022 Summit Law Group	12:30 AM	1:20 AM	Travel	0.83	
Fri Nov 27	No time					
Sat Nov 28	J-0003 Summit Law Group	6:00 AM	6:50 AM	Travel	0.83	

Pay

Pay type	Hours	Rate	Amount
Regular	6.75	$18.50	$124.88
Travel	2.42	$18.50	$44.71
Total (9.17 hours, 0.00 overtime)			**$169.59**

Employee signature and date

Approved by