Sample Cleaning Co.

1400 Industrial Pkwy
Springfield, TN 37172
(615) 555-0142
office@samplecleaning.example
samplecleaning.example
License Insured (sample)

Timecard

Tasha Cole · Week of Nov 15, 2026 to Nov 21, 2026 · Approved Nov 23, 2026 9:30 AM

Day by day

Day	Job	Start	Stop	Type	Hours	Overtime
Sun Nov 15	No time					
Mon Nov 16	No time					
Tue Nov 17	No time					
Wed Nov 18	J-0019 Summit Law Group	5:00 PM	5:45 PM	Travel	0.75	
	J-0019 Summit Law Group	5:45 PM	12:30 AM	Work	6.75	
Thu Nov 19	J-0019 Summit Law Group	12:30 AM	1:20 AM	Travel	0.83	
	J-0027 Ridgeline Homes	6:00 AM	6:45 AM	Travel	0.75	
	J-0027 Ridgeline Homes	6:45 AM	1:30 PM	Work	6.75	
	J-0027 Ridgeline Homes	1:30 PM	2:20 PM	Travel	0.83	
Fri Nov 20	No time					
Sat Nov 21	No time					

Pay

Pay type	Hours	Rate	Amount
Regular	13.50	$18.50	$249.75
Travel	3.17	$18.50	$58.58
Total (16.67 hours, 0.00 overtime)			**$308.33**

Employee signature and date

Approved by: Chris Bell