Sample Cleaning Co.

1400 Industrial Pkwy
Springfield, TN 37172
(615) 555-0142
office@samplecleaning.example
samplecleaning.example
License Insured (sample)

Timecard

Ana Ruiz · Week of Nov 8, 2026 to Nov 14, 2026 · Not submitted

Day by day

Day	Job	Start	Stop	Type	Hours	Overtime
Sun Nov 8	No time					
Mon Nov 9	J-0016 Jen and Paul Kim	8:00 AM	8:45 AM	Travel	0.75	
	J-0016 Jen and Paul Kim	8:45 AM	3:30 PM	Work	6.75	
	J-0016 Jen and Paul Kim	3:30 PM	4:20 PM	Travel	0.83	
Tue Nov 10	No time					
Wed Nov 11	No time					
Thu Nov 12	No time					
Fri Nov 13	No time					
Sat Nov 14	No time					

Pay

Pay type	Hours	Rate	Amount
Regular	6.75	$17.50	$118.13
Travel	1.58	$17.50	$27.71
Total (8.33 hours, 0.00 overtime)			**$145.84**

Employee signature and date

Approved by