Sample Cleaning Co.

1400 Industrial Pkwy
Springfield, TN 37172
(615) 555-0142
office@samplecleaning.example
samplecleaning.example
License Insured (sample)

Timecard

Ana Ruiz · Week of Oct 25, 2026 to Oct 31, 2026 · Not submitted

Day by day

Day	Job	Start	Stop	Type	Hours	Overtime
Sun Oct 25	No time					
Mon Oct 26	J-0012 Jen and Paul Kim	8:00 AM	8:45 AM	Travel	0.75	
	J-0012 Jen and Paul Kim	8:45 AM	3:30 PM	Work	6.75	
	J-0012 Jen and Paul Kim	3:30 PM	4:20 PM	Travel	0.83	
Tue Oct 27	No time					
Wed Oct 28	No time					
Thu Oct 29	No time					
Fri Oct 30	No time					
Sat Oct 31	No time					

Pay

Pay type	Hours	Rate	Amount
Regular	6.75	$17.50	$118.13
Travel	1.58	$17.50	$27.71
Total (8.33 hours, 0.00 overtime)			**$145.84**

Employee signature and date

Approved by